

# Notice of Meeting

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## Governance and Ethics Committee

**Monday, 23rd November, 2015 at 5.00 pm**  
in the Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Friday 13 November 2015

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser on (01635) 519045

e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 23 November 2015**  
(continued)

**To:** Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, James Cole, Barry Dickens, Lee Dillon, Rick Jones, Anthony Pick and Quentin Webb (Chairman)

**Substitutes:** Councillors Billy Drummond, Sheila Ellison, Alan Macro and Tim Metcalfe

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# Agenda

## Part I

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| 1 | <b>Apologies</b><br>To receive apologies for inability to attend the meeting (if any).  |         |
| 2 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of this Committee held on 24 <sup>th</sup> August 2015 and the special meeting held on the 03 <sup>rd</sup> September 2015.   | 1 - 16  |
| 3 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with Members' <a href="#">Code of Conduct</a> . |         |
| 4 | <b>Forward Plan</b><br><i>Purpose: To consider the Forward Plan for the next 6 months.</i>  | 17 - 20 |

## Standards Matters

- |   |   |         |
|---|---|---------|
| 5 | <b>Monitoring Officer's Quarterly Report Quarter 2 of 2015/16 (GE3032)</b><br><i>Purpose: To present the Monitoring Officer's quarterly report.</i> | 21 - 30 |
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## Governance Matters

- |   |  |         |
|---|--|---------|
| 6 | <b>Risk Management - Revised Approach (GE3046)</b><br><i>Purpose: To provide a refresh of the Council's Risk Management processes</i>  | 31 - 44 |
| 7 | <b>Changes to the Constitution - Part 5 (Executive Rules of Procedure) (C3011(a))</b><br><i>Purpose: To review and if appropriate amend part 5 (Executive Rules of Procedure) following a request from the Liberal Democrat Group.</i> | 45 - 46 |



**Agenda - Governance and Ethics Committee to be held on Monday, 23 November 2015**  
(continued)

- 8      **Changes to the Constitution - Part 11 (Contract Rules of Procedure) (C3011(b))**      47 - 50  
*Purpose: To review and if appropriate amend part 11 (Contract Rules of Procedure) following a request from the Procurement Board to do so.*

Andy Day  
Head of Strategic Support

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

